

## The Laurentian Hills Public Library Board

is accepting applications for the position of

### CEO / HEAD LIBRARIAN

Laurentian Hills is located in a beautiful area within the Ottawa Valley. Beside the mighty Ottawa River, it is a paradise for anyone who enjoys the outdoors.

Due to the retirement of the current CEO after 30 years service, the Laurentian Hills Library Board is seeking a highly motivated and community-minded person to fill the part-time position of CEO/Head Librarian. Reporting to the Library Board, this position has responsibility for overseeing, developing, recommending and implementing policies, services and programs for a two branch system.

The successful candidate will combine visionary leadership with prudent management of personnel, facilities and resources; maintain and develop relationships with community and government agencies; and identify and respond to the needs of various sectors of the community with programs and services. Also required are strong organizational, administrative, communication, public relations and management skills, an interest in community out-reach, and a commitment to excellent customer service.

The preferred candidate will hold a Library Technician Diploma, or Masters Degree in Library Science or Library & Information Studies and have management experience in a public library setting, knowledge of current library computer applications and excellent interpersonal skills.

If you are interested in becoming the CEO / Head Librarian for a library that is the heart-beat of the community, please forward a resumé to: CEO Selection Committee, Laurentian Hills Public Library Board, 34465 Highway 17, Point Alexander, RR 1 Deep River, ON K0J 1P0; or [library@laurentianhills.ca](mailto:library@laurentianhills.ca). Applications must be received by 4 p.m. Wednesday, 29 February 2012. Only those applicants selected for interview will be contacted. Personal information collected is for the purpose of this application only.