



An application must be made to the Assessment Commissioner to include or revise school support on the assessment roll.

Pour ajouter ou modifier l'affectation des taxes scolaires sur le rôle d'évaluation, il faut soumettre une demande au commissaire à l'évaluation.

Application for Direction of School Support under Section 16 of the Assessment Act

Demande d'affectation des taxes scolaires en vertu de l'article 16 de la Loi sur l'évaluation foncière

Property Identifier / Identification de propriété

NBHD Quartier	County Comté	Mun. Mun.	Map/Div. Plan/div.	Map/Sub Plan/sec.	Parcel Parcelle	Prim/Sub Princ./sec.
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Please enter or revise my school support designation on the assessment roll in accordance with the following information.

Veuillez inscrire ou modifier l'affectation de mes taxes scolaires sur le rôle d'évaluation selon les renseignements ci-après.

Municipality / Municipalité	Address or Property / Adresse de la propriété	Unit/Apt. / Logement/App.	Residence Tel. No. / N° de tél. (domicile)
Mailing Address - if different from above / Adresse postale - si autre que ci-dessus Street No., Name, P.O. Box, R.R. # / N° et rue, C.P., R.R.			Complete for rural areas only / Remplir dans les cas des zones rurales seulement Lot No. / N° de lot
City / Ville Province Country / Pays Postal Code / Code postal			Plan / Conc No. N° de plan/conc.
Business Address - if self-employed or in partnership in business / Adresse commerciale - commerçant indépendant ou société de personnes			Business Tel No. / N° de tél. (bureau)

List other properties that you own or rent in the Municipality or Region / Indiquez les autres propriétés que vous possédez ou louez dans la municipalité ou la région.

Please Answer All Questions Below. / Veuillez répondre à toutes les questions ci-dessous.

School Board Use Only / Réservé au conseil scolaire		B Occupancy Status Statut de l'occupant(e)		C School Support (see instructions) Soutien scolaire (voir les instructions)					
		1. Owner Propriétaire	This person lives: Cette personne demeure :	Roman Catholic? catholique?	French-language Education Rights? Droit à l'enseignement en langue française?	School Board Conseil scolaire			
A Resident (Please print) / Résident(e) (S.V.P.) List all occupants, including ALL children. Inscrivez le nom de tous les occupants, y compris TOUS les enfants.		2. Tenant Locataire	1. at above address à l'adresse indiquée ci-dessus	yes oui <input type="checkbox"/> no non <input type="checkbox"/>	1. English-Public Public de langue anglaise				
		3. Spouse Conjoint	2. elsewhere on this property ailleurs sur cette propriété	yes oui <input type="checkbox"/> no non <input type="checkbox"/>	2. English-Separate Séparé de langue anglaise				
		4. Child, boarder etc. Enfant, pensionnaire etc.	3. elsewhere in this municipality ailleurs dans cette municipalité	yes oui <input type="checkbox"/> no non <input type="checkbox"/>	3. French-Public Public de langue française				
			4. in another municipality dans une autre municipalité	yes oui <input type="checkbox"/> no non <input type="checkbox"/>	4. French-Separate Séparé de langue française				
Last Name / Nom de famille	First / Prénom(s)	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	yes oui <input type="checkbox"/> no non <input type="checkbox"/>	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>				
male homme <input type="checkbox"/>	Birth / Naissance year / année month / mois day / jour	Canadian Citizen Citoyen canadien yes oui <input type="checkbox"/> no non <input type="checkbox"/>	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	yes oui <input type="checkbox"/> no non <input type="checkbox"/>	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>				
female femme <input type="checkbox"/>			1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	yes oui <input type="checkbox"/> no non <input type="checkbox"/>	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>				
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female femme <input type="checkbox"/>			1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	yes oui <input type="checkbox"/> no non <input type="checkbox"/>	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>				
School lease in effect? / Procuration scolaire signée?		Indicate (✓) area occupied: Cocher les parties occupées:	Whole House Maison entière <input type="checkbox"/>	Base Apt. App. au sous-sol <input type="checkbox"/>	1st Floor 1 ^{er} étage <input type="checkbox"/>	2nd Floor 2 ^{ème} étage <input type="checkbox"/>	3rd Floor 3 ^{ème} étage <input type="checkbox"/>	Owner or tenant of this property since Propriétaire ou locataire de la propriété depuis le	
Indicate Cocher (✓) <input type="checkbox"/>								Date Day Jour Month Mois Year Année	
Name of School Board/Agent / Nom du conseil scolaire/agent Is hereby authorized to act as agent in matters of school support designations in respect to the above mentioned property(ies) on behalf of the undersigned. / est autorisé par la présente à agir en tant qu'agent pour les questions relatives à l'affectation des taxes scolaires en ce qui concerne la (les) propriété(s) mentionnée(s) ci-dessus au nom du (de la) sous-signé(e).									
OTTAWA CARLETON CATHOLIC SCHOOL BOARD									
Signature of Owner or Tenant Signature du propriétaire ou du locataire		Date Day Jour	Month Mois	Year Année	Signature of Owner or Tenant Signature du propriétaire ou du locataire		Date Day Jour	Month Mois	Year Année
This Application is: <input type="checkbox"/> Approved Cette demande est : <input type="checkbox"/> Approuvée		Refused <input type="checkbox"/> Rejetée		Signature of Assessment Commissioner Signature du commissaire à l'évaluation		Date Day Jour	Month Mois	Year Année	
Reason for Refusal: Motif du refus :									

INFORMATION ABOUT THE APPLICATION

The Application for Direction of School Support form enables any person to apply to have their school support included or revised on the assessment roll by sending the completed form to the Regional Assessment Commissioner. The collection of the information on the form is authorized under the Assessment Act, and any personal information is confidential and protected under the Freedom of Information and Protection of Privacy Act.

The information will be used to direct your school taxes; to indicate whether you will be an elector for English-language or French-language school trustees; to prepare voters' lists for municipal and school board elections; to help with municipal and school board planning. Note: Tenants have the right to direct school taxes even though they may not pay taxes directly.

Included below are instructions to help you complete each section of the form. **IF YOU HAVE ANY QUESTIONS ABOUT THE FORM OR ABOUT SCHOOL SUPPORT, PLEASE CONTACT YOUR LOCAL PUBLIC OR SEPARATE SCHOOL BOARD, OR THE FRENCH-LANGUAGE SCHOOL BOARD.**

HOW TO COMPLETE THE APPLICATION

A IDENTIFICATION

Every person in your household should be listed. Put the family name first, followed by given name(s), and make sure the sex, birth date and citizenship are shown for each person. Owners or tenants should be listed first, followed by spouses, all children, and other occupants.

B OCCUPANT'S STATUS

There are four parts to this section, and one box in each part should be filled in, showing whether each person is an owner, or a tenant, or a spouse, or a child/boarder/other; where each person lives; whether or not each person is Roman Catholic; and whether or not each person has French-language education rights.

You have French-language education rights if you are a Canadian citizen and can answer "yes" to any one of the following questions: (1) Is French the language you first learned and still understand? (2) Did you receive your elementary school instruction in Canada in French? (This does not include French immersion or French as a second language.) (3) Have any of your children received, or are they now receiving, elementary or secondary school instruction in Canada in French? (This does not include French immersion or French as a second language.)

C SCHOOL SUPPORT

One box should be filled in for each person, showing whether they are a supporter/elector for the public school board (English language); or the separate school board (English language); or the public sector of the French-language school board; or the Catholic sector of the French-language school board. The requirements to be a supporter/elector for each board are listed below. If a box is not filled in, the person will be shown as a supporter/elector for the public school board (English language). Owners and tenants have the right to be supporters, which means they can direct their school taxes. Everyone who is eligible to vote can be an elector for school board trustees.

ENGLISH-LANGUAGE SCHOOL BOARDS - Supported/Elector

Public- Anyone

Separate - Only Roman Catholics.

FRENCH-LANGUAGE SCHOOL BOARDS - Supporter/Elector

French-Public- Anyone who has French-language education rights.

French-Catholic - Only Roman Catholics who have French-language education rights.

Note: Roman Catholic includes Greek and Ukrainian Catholics.