



## **One Year Contract Position Part-Time Waste Management Coordinator**

### **North Renfrew Landfill Operations Board**

The North Renfrew Landfill Operations Board is looking for a Waste Management Coordinator for a one-year term contract with the possibility of a multi year extension.

The Waste Management Coordinator, under the direction of the North Renfrew Landfill Operations Board, is responsible for the administration, organization and planning of the landfill operations in accordance with the policies as set by the Board. The Waste Site Coordinator oversees the landfill operations contract, ensuring compliance with the Environmental Compliance Approval (ECA) issued by the Ontario Ministry of Environment under the Environmental Protection Act.

The successful applicant must have the ability to work without supervision and should have post-secondary education in administration, engineering, or other environmental disciplines. Experience in the field of waste management is an asset.

This is a part-time position for up to three (3) days a week. The hours are flexible and to be mutually agreed upon. There is the potential for increased hours and an extension of the contract. Compensation ranges from \$20.00 to \$30.00 an hour depending on qualifications and experience. Office space is provided and located at 34465 Highway 17.

A full job description is available on the Town of Laurentian Hills' web site at [www.laurentianhills.ca](http://www.laurentianhills.ca)

Resumes will be accepted until 4:00 p.m. on Friday 24 June, 2022 and are to be addressed to:

**“Waste Management Coordinator”  
North Renfrew Landfill Operations Board  
Laurentian Hills Municipal Building  
34465 Hwy 17, RR #1  
Deep River, ON K0J 1P0**

We thank you for your interest, however, only applicants considered for an interview will be contacted. Accessibility accommodations are available for all parts of the selection process. Applicants must make their needs known in advance. Information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.